



### Knox County Career Center

306 Martinsburg Road ▪ 308 Martinsburg Road ▪ 310 Martinsburg Road ▪ 1481 Yauger Road  
Mount Vernon, Ohio 43050

High School: 740.397.5820 ▪ Fax: 740.397.0385

Adult Education: 740.393.2933 ▪ Fax: 740.397.1659

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## Accident / Incident Report

(Please circle one)

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1. Name of Student/Claimant: \_\_\_\_\_  

Last	First	Middle
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  2. Student/Claimant Address \_\_\_\_\_  

Street	City	State	Zip
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  3. Current phone number \_\_\_\_\_ Age \_\_\_\_ Gender \_\_\_\_ Grade/Program \_\_\_\_\_
  4. Date of accident/incident: \_\_\_\_\_ Time of accident/incident: \_\_\_\_\_
  5. Description of accident/incident:
    - A. **How and where it occurred** (campus building (1-4), parking lot, etc.):
  
    - B. **Nature of injury (if applicable):**
  
    - C. **Police / Emergency Services Contacted:** **Yes / No**
  6. On the date of the accident/incident (for this student/claimant):  
 Time school convened: \_\_\_\_\_ Time school dismissed: \_\_\_\_\_
  7. Describe student's/claimant's activity at the time of injury:
  8. First aid measures taken:
  9. Name of person supervising activities: \_\_\_\_\_
  10. Date this form was completed: \_\_\_\_\_
  11. Signature of person completing form: \_\_\_\_\_
- Route:  
 \_\_\_\_\_ Director